

## **STAGE Net Management Committee Meeting Minutes January 17, 2002**

**Present:** John Burbank, Jerry Fossum, Jody French, Cheri Giesen, John Grosen, Bonnie Jundt, Dorette Kerian, Rosi Klobberdanz, Rich Lehn, Jerry Rostad, & Glen Rutherford

**Absent:** Mike Abel, Steve Hermanson, & Darrin King

### **META Group Telecommunications Study**

The results of the Telecommunications of the study were reviewed on Jan. 16. The presentation consisted of recommendations, an action plan, organization chart, and ball park numbers of the number of people required to run a network of our size. The number of people they suggested is much larger than the current number of Telecomm employees. An executive summary will be completed within the next few weeks and a copy will be provided before or at the next meeting.

### **Status of the Logo**

Three concepts were shown to the committee and more work will be done.

### **Technical Committee Roles & Direction**

The Technical Committee met on Jan. 11 and questions arose on the direction of the committee. What is the role of the Technical Committee. Are they to get involved in the managing of deployed services, problem solving and/or is the committee to do research and analysis? The working groups should consist of individuals from K-12, city/county gov't, IVN, higher ed, state, and telephone (especially when working on Voice IP issues). It was decided that the areas where the Tech. Com. should focus their efforts were problem resolution, bringing up new ideas and research and analysis. The Tech. Com. should not be involved in day to day operations.

Glen was concerned that the Tech. Com. get as much notice as possible on large projects (i.e. Internet 2, H.323, Interstate Connectivity). There was no time to research H.323 because it was considered a service before it could be properly researched. Everyone needs to have a clear understanding of the time involved when researching a large project.

Processes for submitting projects and researching a project will have to be put in place. Brandy will come up with a project guide to fill out on projects that the Tech. Com. Will work on. A process for creating work groups should be implemented as well.

Projects will be determined by the Mgmt. Com. Requests will continue to go through the normal channels. Requests that impact other agencies and that are larger projects should be brought to the Mgmt. Com. and they will determine what projects the Tech. Com. will work on. Jody made a motion that the Tech. Com. should make Internet 2 one of their first projects.

## **Next Meeting**

The next Stage Net meeting will be held on Feb.21 in Fargo from 10:30 to 3:30 with a working lunch. The conference room is room 204 in the IACC building. For directions please contact Sharon Fangsrud at 231-6326.

## **Items that will be Carried Over to the Next Meeting**

Short Overview of Statewide Network – Glen Rutherford

Identify Current Projects & Prioritize Them

Consider Procedures & Get them in Place

The Role & Importance of Videoconference Site Coordinators – Jerry Rostad

Thumbnail Overview of the Scheduling Videoconferences – Jerry Rostad